

STEPS TO BECOME A

VOLUNTEER AT PKS

How can you volunteer?

You must follow the steps below to assist in the classroom or attend field trips.

Level 1 vs. Level 2 Volunteer

Level 1: on campus, background check required
Level 2: on and off campus (including field trips), background
check and fingerprints required (takes about 2 weeks)

2

3

Where do I start?

- Start by calling 305-853-3281 ext. 58303 and let us know that you are signing up to be a volunteer.
- Then visit <u>www.keysschools.com/Page/6024</u> and click on the volunteer application link.
- HR will call you with next steps.

Things to Remember

- You will need to bring your credit/debit card and current government-issued id. The fee is \$30.31.
- This clearance will last for 5 years & can transfer schools.

